

1329

FACILITIES & OPERATIONS

Operations
Assumed

A Supervisory

1.	Project Office	10-7-43
2.	Security	11-17-43
3.	Division of Utilities	11-29-43
4.	Division of Operations	10-7-43
5.	Division of Maintenance	12-6-43
6.	Division of Accounts	10-7-43
8.	Division of Engineering	1-16-44

B Division of Utilities

1.	Electric Light & Power	1-17-44
2.	Water Supply	11-29-43
3.	Steam Plant & Distribution	1-24-44
4.	Sewerage & Disposal Plant	11-29-43
5.	Telephone	1-20-44
6.	Warehouse	11-29-43
7.	Labor - Maintenance Items 1,2,3,4	11-29-43
	Supplies - Maintenance Items 1,2,3,4	11-29-43
8.	Utilities Machine Shop	11-29-43

C Division of Operations

1a	E. Townsite Laundry	10-17-43
b	W. Townsite #2 Laundry	3-27-44
c	W. Town #3 Laundry	
2	Cafeterias	
a	E. Town	
	1. E. Townsite Cafeteria	11-1-43
	2. E. Village Cafeteria	11-17-43
	3. Oak Ridge High School Cafeteria	1-19-44
	4. A. B. Bar	3-6-44
b	W. Town	
	1. Cafeteria #2	2-28-44
	2. Cafeteria #3	
	3. Robertsville School Cafeteria	1-24-44
c	Barracks Cafeteria	1-24-44
d	Snack Bar in Guest House	11-11-43
e	Hutment Cafeterias #1	2-26-44
f	Hutment Cafeterias #2	2-26-44
g	Scarboro School Cafeteria	
3a	Dormitories	12-11-43
b	Efficiency Apartments	12-15-43
4	Guest House	12-11-43

(Cont.)

Facilities & Operations (Cont.)

		Operations Assumed
5a	Homes	12-11-43
b	Business Concessions	1-25-44
c	Farms	12-15-43
6a	Hospital	12-1-43
b	Medical Center	12-1-43
7a	Hutments	
b	Barracks	12-15-43
8	Trailers	
9	Warehouses	
a	Supplies	11-8-43
b	Storage	2-21-44
c	Moving	
d	Cold Storage	3-13-44
e	Receiving Control	2-12-44
10	Western Union	12-20-43
11	Purchasing	10-8-43

D Division of Maintenance

1	Transportation	
a	U.S.E.D. Carpool	11-7-43
b	Additional Car pools	
c	RA Bus Authority	
	1 - Townsite & School Busses	11-7-43
	2 - Work Area Busses	2-7-44
	3 - Off-Area Busses	2-7-44
	4 - Bus Terminal maintenance Facilities	
2	Vehicle Maintenance Shop	
3	General Gleaning - Public Buildings	11-8-43
4a	Road Maintenance	
b	Street & Public Gleaning	
5	Ash & Garbage Collection	11-15-43
6	Coal & Lumber Distribution	
a	Coal	11-15-43
b	Lumber Yard	3-1-44
7	Building & Home Maintenance	12-6-43
8	Police Department	12-6-43
9	Fire Department	12-20-43
10	Stables	11-29-43
11	Area Fire Prev. & Fences	
12	Equip. Yard	
13	Cemeteries	
14	Public Grounds	
15	Dog Hospital & Pound	
16	Salvage Yard	
17	Construction Dept.	

(Cont.)

Facilities & Operations (Cont.)

Operations
Assumed

E Division of Accounts

1	Timekeeping Dept.	10-27-43
2	Payroll Dept.	10-16-43
3	Paymaster	11-13-43
4	Finance	11-22-43
5	Cashier	12-6-43
6	Accounts Payable	11-22-43
7	Accounts Receivable	12-1-43
8	Audit Dept.	1-17-44
9	Cost Dept.	10-21-43
10	Bond Dept.	1-19-44
11	Property Dept.	10-17-43
*12	Accountants at Facilities & Operations	

- * Accountants have been assigned to facilities and Operating Departments as required on assuming operations of the facilities and Departments such as Maintenance, Utilities, etc.

"C-1" TOWNSITE LAUNDRY

A	Number of laundry orders	9,380
B	Number of dry cleaning orders	6,790
C	Percentage of orders on which articles were lost or damaged	.0063
D	Value of claims is 1.3% of value of work performed	
E	Weight of Hospital, Dormitory, etc., linen processed by laundry	323,548

REMARKS:

Dormitory bundles are processed in four days

Family finish bundles in seven days

Dry Cleaning bundles in seven days

Complete chemical and bacteriological checks on chemicals and sterility are maintained

"B" DIVISION OF UTILITIES

1 - Electric Power & Light

2 - Water Supply

3 - Steam Plant & Distribution

4 - Sewerage and Disposal Plant

" D " DIVISION OF MAINTENANCE

1 - a - U.S.E.D. Car Pool

1 - c - R. A. Bus Authority

2 - Vehicle Maintenance Shop

3 - General Cleaning Public Buildings

4 - Road Maintenance

5 - Ash & Garbage Collection

6 - Coal & Lumber Distribution

7 - Building & Home Maintenance

9 - Fire Department

14 - Public Grounds

17 - Construction Department

"C 5c" - FARM OPERATION

Division of Operations

No. of Acres under cultivation - 325 Acres - Winter Wheat

No. of chickens on hand 3-1-44	4330	No. of cattle on hand 3-1-44	123
No. of chickens purchased	780	No. of cattle purchased during March	675
Total chickens on hand & Purchased	4910	Total cattle on hand & Purchased	798
No. of chickens sold	1340	No. of cattle died during March	13
Total chickens on hand 4-1-44	3570	Total cattle on hand 4-1-44	785

One of the outstanding sections of the Farm is the orchard. As of March 31, more than 90% of the 5,000 Alberta Peach Trees and Apple Trees had been pruned, more than 90% sprayed and more than 90% of the entire orchard had been cleaned up.

No. of Acres to be cultivated:

325 Acres Corn (100 acres plowed and ready for planting)

300	"	Lespedeza
10	"	Bunch Beans
3	"	Beets
10	"	Cabbage
10	"	Cantalopes
3	"	Carrots
2	"	Celery
5	"	Greens - Various Varieties
5	"	Greens - Tasty
2	"	Lettuce
3	"	Onions
2	"	Okra
3	"	Peas - Garden
2	"	Peppers - Bell
1	"	Peppers - Red Hot
10	"	Potatoes - Irish
10	"	Potatoes - Sweet
3	"	Radishes
5	"	Sorghum Cane
25	"	Tomatoes
10	"	Watermelon

(Garden crops to be rotated in order that crops will be harvested all during growing season)

7253

REMARKS:

U.S.E.D. authorization has been received for an extension to the present poultry plant to 15,000 broiler capacity, increase in laying flock to 5,000 hen capacity, and construction of an abattoir for cattle and hogs.

Built and repaired approximately 8 miles fence on tracts G 631, G 632, G 633, G 635, G 636, G 637, G 638, G 639, G 640 and G 644 for cattle range.

Built and repaired 2 miles fence on tract E 409 for cattle range.

Laid approximately 2,000 ft. of water line from spring at base of peach orchard to tank on top of mountain to furnish water to peach crop.

"E" DIVISION OF ACCOUNTS

- 1 - Timekeeping
- 2 - Payroll
- 3 - Paymaster
- 4 - Finance
- 5 - Cashier
- 6 - Accounts Payable
- 7 - Accounts Receivable
- 8 - Audit
- 9 - Cost Accounting
- 10 - Bond
- 11 - Property
- 12 - Accountants Facilities & Operations

The activities of one department to be reported each month. The report of the Timekeeping Department is included for March.